

## **INDIA PASSPORT FOR MINORS UNDER 15**

### **INSTRUCTIONS FOR MINOR PASSPORT:**

- 1) Fill out the application (**MUST** be legible and in black ink), no questions should be left unanswered, if one or more of the questions doesn't apply to you just write n/a.
- 2) Send 3 recently taken and identical passport photos(must be 2x2 with white background),
- 3) Send current passport
- 4) Affidavit **only if** the passport has been expired for more than one year
- 5) **1 notarized** copy of alien status such as Green card(both sides), U.S visa, or Work authorization card.
- 6) Proof of residence/mailing address in the USA such as a copy of the state ID, lease agreement, or utility bills, etc.
- 7) Original birth certificate
- 8) Submission of Registration of birth at the Indian Embassy / Consulate if child is born in the USA. If the child's name is endorsed on either parent's passport, then the original passport of that parent is required to be submitted. (Passport in this case would be issued to the minor child only after deletion of child's name from the passport of the parent)
- 9) For minors,
- 10) Money order or check payable to Texas Tower
- 11) Send all your documents to:

**Texas Tower Passports & visas**  
**2020 Montrose Blvd suite 400**  
**Houston, Tx 77006**  
**Tel: 713-874-1420**

### **PROCESSING TIME AND FEES**

our fee include standard fedex overnight, Texas tower and consular fees.

Please note the day we receive your package doesn't count as a business day.

### **NORMAL BOOK OF 36 PAGES**

Regular service- 20 to 30 business days

Rush service- 10 to 12 business days